Date  Wednesday, 30/05/2018
Time  2pm
To  Standing Committee
At  
Subject  AWERB Standing Committee
Our Ref  

In attendance: 

Scientists in attendance for 1a) [name] and 1b) [name]

Apologies: 

1. Project Licences  
(a) New licence: [name]
The committee discussed the following:
- The inclusion of specific procedures in the licence application.
- The recommendation that specific procedures in the Adverse Effects sections are revised in regards to percentages given.
- Further information included in the Part D: Project Plan in regards to specific procedures and how many times these will typically be carried out.
- The recommendation that an upper age limit be included.
- The recommendation that certain protocols are revised in relation to information given by the Home Office.
- The possibility of environmental enrichment.
- Further clarification in the Part D: Project Plan.
The committee agreed changes needed to be made.

(b) New Licence: [name]
The committee discussed the following:
- Further explanation recommended in regards to specific refinements that should go in either the Project Plan or the Refinements box.
- Further information around clinical signs and end points in the Adverse Effects sections.
- The recommendation that the applicant review and revise the Adverse Effects sections in specific protocols.
- Further information in regards to specific experiments conducted through collaboration in the Project Plan.
- Further information around the use of body scoring and the systems in place to record adverse effects.
Further information included in the Project Plan in regards to routes of administrations, maximum numbers and frequencies.

The potential for pilot studies to address variables that might occur due to proposed method to establish gut colonisation

Further information included in the Project Plan in regards to imaging.

Several typographical and grammatical errors that need addressing.

The committee agreed changes needed to be made.

2. Retrospective Reviews
   (a) The committee discussed the following:
      • Comments that were raised at the 3Rs committee meeting where this Retrospective Review has already been discussed.
      • Further information added to Section 3.4.
      • The recommendation that information in Section 3.1 and 3.2 is reviewed and possibly amended.
      • Further information around animal numbers in Section 3.1.
      • Scoring and observation methods used to record adverse effects.
      • Standard Condition 18 reporting and whether specific information has been reported to the Home Office.

3. Minutes of last meeting 28/03/18 & 25/04/18
   Minutes were approved.

4. Minutes of the AWERB sub-standing committee 09/03/18, 06/04/18 & 11/05/18
   Minutes were approved.

5. Minutes of the AWERB 3Rs Committee 02/05/18
   Minutes were carried forward.

6. Minutes of the AWERB Named Persons Committee 18/05/18
   Minutes were carried forward.

7. Matters arising from the minutes and AOB
   [Redacted] has been in discussion with [Redacted] around specific procedures she plans to undertake under her new licence application. [Redacted] feels there are possible refinements that could be made but wants to keep the original limits written into her licence application. She is currently gathering information to present to the AWERB Standing Committee in the near future.

8. List items of note
   None.

Date of next meeting: 08/06/2018