Date: 10th November 2017  
Time: 10.00am  
At:  
Subject: AWERB Standing Sub-Group Committee Minutes  

Present:  

Apologies:  

MINUTES  

1. Project Licences  
   a) Amendment (additional availability at Cambridge):  
   [Name] was also in attendance. The committee discussed the following:  
   • Recommend to amend terminal step under protocol 3  
   • Additional information under Part B.1  
   
   b) Presentation by [Name]  
   Title:  

2. Minutes of AWERB 3Rs Committee 04/10/17  
The minutes were approved.

3. Minutes of the AWERB Sub-Standing Committee 06/10/17  
The minutes were approved.

4. Minutes of AWERB Committee 25/10/17  
The minutes were approved.

5. Retrospective reviews [RR]  
   a)  
   It was noted that the licence was passed onto [Name]. The committee took into consideration the 3Rs comments and discussed the following:  
   • Complete section 3.8  
   • Expansion on 3Rs with more consideration for section 4.4 on current and future licences  
   • When completing future reviews more attention to be paid to providing relevant information in each section as requested  

   b)  
   The committee took into consideration the 3Rs comments and discussed the following:  
   • Clarification on extent of involvement in publications relating to PPL  

[Signature]  
Date: 10th November 2017
6. Any other business

[Name] will be attending the RSPCA lay member’s forum on 6th December. [Name] advised the committee of a recent tour he attended at CBS; he thanked [Name] for showing him around and was impressed with attention paid to animal welfare.

[Name] advised the committee that she is now listed as a [Name] on the Establishment Licence. [Name] received an email from [Name] to encourage AWERB members to visit other AWERB’s in the Hub, a list of our Hub’s establishments to be circulated.

[Name] advised NC3Rs have an initiative designed to bring together groups of 3 Establishments through the appointment of a co-funded NC3Rs Programme Manager., The University of Cambridge intends to join with Babraham and Sanger Institutes and a will meeting is being arranged with [Name] of the NC3Rs to discuss how to take it forward.

7. Date of next meeting: Wednesday 29th November 2017