Date: 9th June 2017
Time: 10.00am
At: [Redacted]
Subject: AWERB Standing Sub-Group Committee Minutes

Present: [Redacted]

Apologies: [Redacted]

MINUTES

1. Project Licences
   a) Amendment: [Redacted] and [Redacted] also attended the meeting with [Redacted]. The committee took into consideration the 3Rs committee comments and discussed the following:
      - Explanation why amendments being made to Part D on page 27
      - Revise ‘seizure’ and ‘24hr end point in relation to the use of anti-epileptic drugs’ wording in Part E on page 46
      - Recommend change of wording from ‘rarely’ to ‘exceptionally’ and to seek advice from NVS when treating infection
      - Clarification on step 7 addition of “AB” and change step reference of additional step 7a from 7a to 7g

2. [Redacted]-Training Centre report presentation
   It was agreed to discuss whose responsibility it is to process people on Atunes at the next NPC meeting.

3. Minutes of AWERB Committee 31/05/17
   Minutes were approved with some changes.
   [Redacted] updated the committee on AWERB hub follow up.

4. Retrospective reviews
   a) [Redacted]
   It was noted the Retrospective Review and condition 18 reports were well written and UBS will ask if redacted versions could go onto the UBS website as exemplary examples. The committee took into consideration the 3Rs committee comments and discussed the following:
      - Clarification on word ‘autologous’ in Section 2.5
      - Correct spelling of the word ‘severe’ under Section 3.2
      - Change spelling of the word ‘licence’ instead of ‘license’ throughout document when the word is a noun
b) It was noted that a large number of protocols on the licence had not been used and consideration should be taken when writing a new licence. The committee were also made aware that the licence is due to expire in November 2017 and a new application has not yet been received by his Project Team. The committee took into consideration the 3Rs committee comments and discussed the following:

- Explanation for amendment under Section 1.2
- Clarify numbers in table under Section 3.1
- Clarification of severity for animals that died unexpectedly under Section 3.1 on protocol 7
- Delete one option ‘Yes/No’ under Section 3.7
- Reconsider the answer provided in Section 4.7
- More information under Section 4.8 on work undertaken overseas
- Clarification on reference to the use of randomisation and blinding in Section 4.9, if not included provide explanation
- Advise to change wording in Sections 1.6 and 4.3

c) The committee noted the licence had not been used since it was issued in June 2012. More information was requested as to why the licence was not used.

5. Any other business
   Nothing to report.

6. Date of next meeting: Wednesday 28th June 2017