Date: 8th December 2017
Time: 10.00am
At: [Redacted]
Subject: AWERB Standing Sub-Group Committee Minutes

Present: [Redacted]

Scientists in attendance for 1a) [Redacted] (b) [Redacted]

Apologies: [Redacted]

MINUTES

1. Project Licences
   a) New: [Redacted]
      The committee discussed the following:
      - More information on funding
      - Correction to accrediting body for module training
      - Mention randomisation and blinding throughout licence where relevant
      - Removal of other publications
      - Expansion on timescale around use of anaesthesia in adverse effects
      - Clarification for protocol 6 step 7 on aging animals
      - Check number totals under protocol 6 adverse effects
      - Possible removal of ability to palpate internal tumours
      - More information on recovery of animals
      - Add word ‘poor’ to body condition on pg. 35
      - Recommendation for a statement about any side effects that may occur due to
        the viral administration
      - Advise information be sought from collaborators, and pilot tests be performed as
        the work starts on intraperitoneal saline administration
      - Explanation to clarify gene agents in Non-Technical Summary
      - Examples of animal numbers in project plan or as an attachment
      - Suggestion that a comment be added to the project plan concerning the DNA
        damage checkpoint inhibitors

   b) Amendment: [Redacted]
      The committee discussed the following:
      - Update contact number for [Redacted]
      - Typo on page 6
      - Explanation of acronym ‘PODS’
2. **Minutes of AWERB Committee 29/11/17**

   The minutes were approved with some minor changes

3. **Retrospective reviews [RR]**

   a) The committee took into consideration the 3Rs comments and discussed the following:
      * Clarification on tissue collection mentioned in 3.7
      * Explanation for animal wastage in table 3.1
      * Change wording to ‘zero’ in section 3.4
      * More information about the tissue culture usage
      * Additional information on technician checks under section 4.5

   b) RR deferred until Januaries 3Rs and AWERB Standing Sub-Group Committee meetings.

4. **Any other business**

   Nothing to report.

5. **Date of next meeting: Wednesday 20th December 2017**