Minutes

Date Friday, 08/06/2018
Time 10:00 AM
To Sub-Standing Committee
At
Subject AWERB Standing Committee
Our Ref Doc.UBS.AWERB.08.06.18

Present: [Redacted]

Scientists in attendance for 1a) [Redacted], 1b) [Redacted] & 1c) [Redacted]

Apologies: [Redacted]

MINUTES

1. Project Licences
   a) Amendment: [Redacted] & [Redacted] attended on [Redacted]

   The committee discussed the following:
   - Further explanation recommended in regards to specific procedures in the Part D: Project Plan.
   - Further information in regards to how variability will be controlled in the Part D: Project Plan.
   - Information that is in the Non-Technical Summary that could also be included in the 3Rs Reduction box.
   - Further information around administration routes in Part D: Project Plan.
   - Anaesthetic codes in Protocol 3.
   - Additional text added to provide further clarity in regards to procedure steps 12 to 15 in Protocol 3.
   - Further justification required in the Part D: Project Plan in regards to specific procedures proposed in Protocol 5.
   - Amendment of specific sentences recommended in the Adverse Effects section of Protocol 5.
   - Amendment of specific end points referenced so they match the new Home Office guidelines.
   - Information that is included in Part D of the application that could also be included in the Non-Technical Summary.
   - The offer to introduce the PPL applicant to another Cambridge University group who have refined specific procedures proposed in this application.
   - The offer to introduce the PPL applicant to other research groups within the Cambridge area working in similar areas.

   The committee agreed changes needed to be made.

   b) Amendment: [Redacted]

   The committee discussed the following:
• Further background explanation included in the application.
• Expansion of the explanation that references previous drafting errors in regards to vehicle controls.
• Further explanation recommended in the Reduction section of Part D.
• The inclusion of 3Rs information in the application that was included in the applicant’s presentation to the committee.
• Further clarification recommended in the Non-Technical Summary.

The committee agreed changes needed to be made.

c) Amendment: 

The committee discussed the following:

• Numbers included in Protocol 1.
• The inclusion of information included in the applicant’s presentation in the Part C: Benefits section.
• Further explanation required in regards to determining group size in the Part D: Project Plan.
• The recommendation that further information is included in the Part D: 3Rs section.
• A mismatch of information in Protocol 3 that needs addressing.
• The recommendation that appendices are included with this application.
• Further information around frequencies and maximum numbers included in regards to specific procedures in Protocol 3.
• Further clarification around determining end points and reference made to how Adverse Effects will be monitored in Protocol 3.
• Further information included in the Non-Technical Summary to reflect the increase in numbers.

The committee agreed changes needed to be made.

2. Retrospective Reviews [RR]

None.

3. Minutes of AWERB Committee 30/05/18

Minutes were approved.

4. Minutes of AWERB 3Rs Committee meeting 02/05/18

Minutes were approved.

5. Minutes of AWERB Named Persons Committee meeting 18/05/18

Minutes were approved.

6. Any other business

The [REDACTED] PPL application that came to the AWERB Committee on the 11th May has now been seen by the AWERB 3Rs Committee. This committee raised concerns and felt further information was required, however they did not feel it needed to come back to a further AWERB Committee provided their recommendations were addressed.

7. Date of next meeting: 27/06/18