



## Minutes

Date Wednesday, 16/04/2025

Time 10:00 AM

To Sub-Standing Committee

At Virtual, MS Teams

Subject AWERB Standing Committee

Our Ref Doc.UBS.AWERB.16.04.25

**Present:** [REDACTED]

**Scientists in attendance for 1a)** [REDACTED] **1b) core, 1c)** [REDACTED]

**Apologies:** [REDACTED]

**Minutes:** [REDACTED]

### 1. Project Licences

#### a) New: [REDACTED]

The committee discussed the following:

- Review of the Non-Technical Summary to ensure any technical terms are explained using lay language.
- Specific wording to be checked in the Reduction section of the Non-Technical Summary.
- Review of the definition to ensure it is accurate in the Reduction section of the Non-Technical Summary.
- Review of wording throughout the Non-Technical Summary to ensure it is appropriate.
- Clarification around a specific sentence in the Refinement section of the Non-Technical Summary.
- Replace specific wording in step 1 of Protocols 1, 2 and 3 and step 6 of Protocol 3.
- Clarification around how many times the step would be applied in Protocol 1, step 2. This also applies to the same step in other protocols.
- Further consideration of clinical signs should be given to Protocol 1, Step 6.
- Further information needed in the animal experience section of Protocol 1.
- Consideration given to whether specific wording is clear enough in Protocols 1, 2 and 3.
- Correction of specific grammatical errors in the Experimental design section of Protocol 1.

The committee agreed changes were needed before a draft is submitted to the Home Office.

#### b) Amendment: [REDACTED]

The committee discussed the following:

- Further explanation needed in the Aims of the Non-Technical Summary.
- Further review of the percentages for each severity in the Project Harms section of the Non-Technical Summary.



- Further explanation in the Refinement section of the Non-Technical Summary regarding why specific animals could not be used.
- Further information about local collaborators in the Applicant Information section.
- Further details are needed in the Scientific background section of the Project Plan regarding specific studies.
- Consideration over whether specific substances and related adverse effects should be included in Protocol 5, step 5.
- The inclusion of specific examples in Protocol 6, step 1.
- Further clarification needed and amendment of humane endpoints in step 1 of Protocol 6.
- Consideration given to specific wording in the Experimental design section of Protocol 6.
- Correction of the typographical error in Protocol 8.
- Inclusion of a specific step in Protocol 8.
- Review of specific wording in the Animal Experience section of Protocol 8.

The committee agreed changes were needed before a draft is submitted to the Home Office.

**(c) New:** [REDACTED]

The committee discussed the following:

- Correction of typographical and grammatical errors throughout the application.
- Further review of the Non-Technical Summary to ensure it is concise whilst still providing the detail needed.
- Removal of the duplicated wording in the Reduction section of the Non-Technical Summary.
- Further explanation required in the Reduction section of the Non-Technical Summary.
- Consideration given to potential refinements in the Refinement section of the Non-Technical Summary.
- Further review of the number of uses per animal in Protocol 2.
- Review of specific words used in Protocol 5 and every instance it is used throughout Protocols 5-9.
- Further review of specific procedures planned in Protocol 5 step 3, Protocol 6 step 8, Protocol 7, step 11, Protocol 8, step 4 and Protocol 9, step 5.
- Additional information to be included in Protocol 5, step 9.
- Further detail required in the Animal experience section of Protocol 5 and also Protocols 6, 7, 8 and 9.
- Further review of the second bullet point in Protocol 6, step 2.
- Review of Protocol 6, step 3 to ensure only the expected adverse effects are included.
- Review of Protocol 6, step 4 to ensure only the expected adverse effects are included.
- Review of specific wording in Protocol 6, step 4 and Protocol 7, step 4.

The committee agreed changes were needed before a draft is submitted to the Home Office.

## 2. Minutes of the last meeting

The minutes from the last meeting were not available. The minutes from the meeting held on the 12/02/25 were approved.

## 3. Retrospective Reviews [RR]

a) [REDACTED]



The committee discussed the following:

- The inclusion of specific information in the table in Section 2.1
- Amendment of specific dates in the table on Section 2.1.
- Completion of totals in Section 2.1.
- Further explanation is needed in the table in Section 2.2.
- Specific information to be included in Section 2.2.
- Information in Section 2.3 to be related to the protocols.
- Further review of percentages given in Sections 2.3 and 2.4.
- Specific information regarding protocol 5 to be added in Section 2.4.
- Further information regarding protocol 6 is needed in Section 2.5.
- Review of specific wording in Section 2.7 and the inclusion of an answer in the second part of the table.
- The inclusion of an explanation when using an acronym for the first time in Section 2.8.
- Amendment of specific wording and further details to be added in Section 2.9.
- Review of specific wording in Section 2.10.
- Further expansion of the answer given in Section 3.1.
- The inclusion of an answer and further information needed in Section 3.2.
- Further information is needed in Section 3.4.
- Further clarification around animal strains in Section 3.5.
- Review of specific wording in Section 3.6 and the inclusion of the full name when using an acronym for the first time.
- Further clarification needed in Section 3.7.
- Further explanation needed in Section 3.10.
- The removal of specific words and the inclusion of an answer in Section 4.2.
- Further information needed in Section 4.3.
- The inclusion of the full word when using specific acronyms for the first time in Section 4.4.
- The inclusion of additional publications if possible in Section 4.8.
- The inclusion of specific dates in Section 5.2.

#### **4. Any other business**

None.

#### **5. Date of next meeting: 14/05/25**