Minutes

Date       Wednesday, 28/11/2018
Time       2pm
To         Standing Committee
At         Meeting Room, UBS
Subject    AWERB Standing Committee
Our Ref    Doc.UBS.AWERB.28.11.18

In attendance:

Scientists in attendance for 1a)

Apologies:

1. **Project Licences**
   (a) **New licence:**

   The committee discussed the following:
   - Further clarification of the Project Licence objectives.
   - Several typographical errors that require amending.
   - References to other Project Licences by number.
   - Explanation around models planned for use in the Part D: Project Plan.
   - Further information needed in regards to tests planned in the Part D: Project Plan.
   - Further explanation needed on page 14 of the Part D: Project Plan.
   - The removal of abbreviations for administration routes in the Part D: Project Plan.
   - Further information around the typical experience of an animal in the Part D: Project Plan.
   - Clarification in regards to specific viruses used.
   - Further information in Protocol 6.
   - Removal of inconsistencies in the adverse effects sections in regards to weight loss.
   - Animal numbers for Protocol 2.
   - Further information in regards to specific procedures planned in Protocol 5, step 2.
   - Further revision of the steps and adverse effects in Protocol 6.
   - Clarity around frequency of specific procedures planned in Protocol 7.
   - The recommendation that the adverse effects sections are reviewed to ensure that they are clear, realistic and tailored to the experimental objective.
   - The recommendation that specific technical language and terminology is removed from the Non-Technical Summary.

   The committee agreed changes should be made before submission to the Home Office

(b) **New Licence:**

The committee discussed the following:
- The recommendation that animal numbers are revised and further explanation given.
Further clarification in regards to specific procedures planned.
Further explanation around behaviour base lines in the Part D: Project Plan.
Clarification of references used in the Reduction section.
Further clarification around volumes for injection.
Recommendations in regards to body condition scoring.
Further clarity in regards to specific sentences in the Non-Technical Summary.
The committee agreed changes should be made before submission to the Home Office

2. Retrospective Reviews
   (a) None

3. Minutes of last meeting 09/11/18
   The minutes were approved.

4. Minutes of the AWERB 3Rs Committee 07/11/18
   The minutes were carried forward.

5. Minutes of the AWERB Named Persons Committee 16/11/18
   The minutes were noted.

6. Matters arising from the minutes and AOB
   disseminated the report from the group under for the month of May. One experiment has been performed during this time and a total of 15 animals used.

7. List items of note
   None

Date of next meeting: 07/12/18