



Minutes

Date Wednesday, 27/03/2024

Time 1pm

To Standing Committee

At Virtual, MS Teams

Subject AWERB Standing Committee

Our Ref Doc.UBS.AWERB.27.03.24

In attendance: [REDACTED]

Scientists in attendance for 1a) & 1b) [REDACTED], **1c)** [REDACTED] **& 1d) core**

Apologies: [REDACTED]

Minutes: [REDACTED]

1. Project Licences

(a) New licence: [REDACTED] was also in attendance)

The committee discussed the following:

- Consideration given to extending the duration of the Project Licence to five years to ensure there is sufficient time for the work to be completed.
- Further review of the Non-Technical Summary required ensuring that it is written in lay language and technical terms have been explained.
- Further review of the animal numbers listed in the Reduction section.
- The inclusion of specific references in the Refinement section if they are appropriate.
- The inclusion of specific wording in regards to minimum number of administrations in the Refinement section.
- The inclusion of further refinements in regards to specific procedures planned in the Refinement section.
- Further checking of the maximum number of animals required in regards to Protocols 4 and 5.
- Consideration given to whether step 1 of Protocol 5 should be mandatory.
- The removal of the scoring system and replacing it with just the reference to it in regards to step 1 of Protocol 5.
- The inclusion of specific routes of administration and their associated anaesthetic codes in regards to step 3 of Protocol 5 and step 4 of Protocol 7.
- Further review of routes of administration and anaesthetic codes in step 6 of Protocol 5 and step 5 of Protocol 7.
- Further information in regards to specific procedures planned in regards to step 7 of Protocol 5 and step 4 of Protocol 6.
- Further review of routes listed in the table in regards to the Protocol Justification section of Protocols 5 and 7.
- Further updating of the Animals used in the protocol section of Protocol 6.

The committee agreed further changes were required before a draft is submitted to the Home Office.



(b) New Licence: [REDACTED] was also in attendance)

The committee discussed the following:

- Further review of the Non-Technical Summary required to ensure that is written in lay language and technical terms have been explained.
- The removal of specific references in the Project Harms section.
- The inclusion of the references to replacements to using live animals that were mentioned during the meeting within the Replacement section of the Non-Technical Summary.
- Further information required in the Refinement section in regards to specific procedures planned.
- The inclusion of specific references in the Refinement section if they are appropriate.
- Further review of the percentages listed in the Protocol Details section of Protocol 5.
- Further review and rewording required in regards to step 2 of Protocol 5.
- Further clarification required in regards to specific wording in step 5 of Protocol 5 and step 7 of Protocol 6.
- The removal of specific references if they are not required in step 8 of Protocol 5.
- The removal of specific wording if appropriate in regards to step 8 of Protocol 5 and step 7 of Protocol 6.
- Consideration given to the inclusion of health checks before specific procedures planned in regards to step 8 of Protocol 5 and step 7 of Protocol 6.
- Further review of the monitoring planned in regards to step 8 of Protocol 5 and step 7 of Protocol 6.
- The inclusion of further refinements in regards to the administration of substances in step 9 of Protocol 5 and step 8 of Protocol 6.
- The inclusion of specific endpoints in step 9 of Protocol 5.
- Consideration given to the inclusion of specific wording in step 10 of Protocol 5.
- The inclusion of a statement around close monitoring in step 10 of Protocol 5.
- Consideration given to the revision of specific references for clarity in step 10 of Protocol 5.
- The inclusion of further information in regards to specific procedures planned in the Protocol Justification section of Protocols 5 and 7.
- Further checking of routes listed in the Protocol Justification section of Protocol 5, 6 and 7.
- Consideration given to including specific animals if appropriate in the Animals used in this protocol section of Protocol 6.
- Amendment of the Experimental Design section of Protocol 6 so that animals used for the pilot studies will also go through the mandatory step.

The committee agreed changes were needed before a draft is submitted to the Home Office.

(c) New Licence: [REDACTED] (was not able to attend. [REDACTED], [REDACTED] & [REDACTED] attended on her behalf)

The committee discussed the following:

- Further checking of the terminology used in the Non-Technical Summary.
- The inclusion of specific references in the Non-Technical Summary.
- Further review of the last paragraph of the Benefits section.
- The inclusion of specific references in the Replacement section.
- The inclusion of names and figures in the Funding section.



- The inclusion of a timeline in the Animal Experience sections throughout the protocols.
- The inclusion of the maximum amount of steps any animal can undergo in the Animal Experience section of the experimental protocols.
- Further updating of Protocols 5 and 6 if the moving of animals is not required.
- The removal of references to specific procedures in the Protocol Justification section of Protocol 5.
- The changes made to specific endpoints in step 2 of Protocol 7 should be reflected in all protocols where similar steps arise.
- Further explanation around how animals will be monitored in regards to specific procedures in Protocols 9 and 10.

The committee agreed changes were needed before a draft is submitted to the Home Office.

(d) Amendment: [REDACTED]

The committee discussed the following:

- Further expansion of the Project Harms section.
- Consideration given to whether a new objective is necessary to cover the proposed work in the Action Plan section of the Project Plan.
- The removal of specific establishments in the Protocol details section of Protocol 6.
- Further updating of the Animal Experience section to show how specific animals will be used on Protocol 6 and which steps they will undergo at which life stage.
- The removal of references to using specific animals in the Protocol Justification section of Protocols 6 and 7.
- The inclusion of adverse effects relating to specific animals in the Animal Experience section of Protocols 6 and 7.
- The removal of specific wording in regards to procedures carried out on step 6 of Protocol 7.
- Amendment of wording in step 5 of Protocol 9 if appropriate.

The committee agreed changes were needed before a draft is submitted to the Home Office.

2. Retrospective Reviews

(a) [REDACTED]

The committee discussed the following:

- The committee had no comments for the researcher to address but commended the thoroughness of its completion.

3. Minutes of last meeting 28/02/24

The minutes were approved.

4. Minutes of the AWERB sub-standing Committee 14/02/24

The minutes were noted.

5. Minutes of the AWERB Non-Regulated Procedure Request Committee 01/02/24

The minutes were noted.



6. Minutes of the AWERB 3Rs Committee 07/02/24

The minutes were noted.

7. Minutes of the AWERB Operations Committee 19/01/24

The minutes were noted.

8. Matters arising from the minutes and AOB

Non-Regulated Procedure request: [REDACTED] – The committee reviewed the Non-Regulated Procedure request and felt that due to the information given on the form; the work would be deemed as regulated and would therefore require Project Licence authority. The committee agreed this request would not receive ethical approval and they recommended the researcher speak directly to the NVS and NACWO to make sure correct completion of the form for what is required.

Using Animals for teaching proposal: The committee agreed that due to several conflicts of interest this proposal would need to go to an AWERB Sub-Standing Committee meeting. [REDACTED] confirmed the team would also look at the proposal again in light of comments raised.

9. List items of note

None

Date of next meeting: 24/04/2024