UNIVERSITY OF CAMBRIDGE
University Biomedical Services

Minutes

Date Wednesday, 26/06/2019
Time 2pm
To Standing Committee
At [redacted]
Subject AWERB Standing Committee
Our Ref Doc.UBS.AWERB.26.06.19

In attendance: [redacted]

Scientists in attendance for 1a) [redacted] **and 1b)** [redacted]

Apologies: [redacted]

1. Project Licences
(a) New licence: [redacted] was also in attendance)
The committee discussed the following:

- Further information and clarification required in the Part B: Additional Availability section.
- Information around power calculations in Protocol 9 in the Part D: Project Plan should be revised and moved to the Part D: Reduction Section.
- Further explanation around why mouse models are appropriate added to the Part D: Refinement section.
- Clarification around how the sex of animals will be used in the Part D: Reduction section.
- Clarification required in regards to the number of times specific procedures are undertaken in the Part E: Protocols section.
- Review and rewording required in regards to the monitoring of animals in the Part E: Protocols section.
- Rewording in regards to the adverse effects and ageing animals in the Part E: Protocols section.
- Rewording required in regards to specific procedures planned in regards to behavioural testing.
- Further information around clinical signs, refinement interventions and end points in regards to the administration of substances in the Part E: Protocols section.
- The recommendation that adverse effects sections are tailored to specific models in the Part D section.
- Information around collecting tissues added to the Part D: Reduction section.
- Further explanation around how bespoke scoring sheets are created and used in the Part D: Reduction section.
- Revision of the adverse effects sections of Protocols 10B, 11 and 12.
- Further information and clarification around the typical experience of an animal in the Non-Technical Summary.

The committee recommended changes were made before a draft was submitted to the Home Office

(b) New Licence: [redacted] was also in attendance)

The committee discussed the following:

- Further clarification and explanation required in regards to specific procedures planned in the Part D: Project Plan.
- Information and explanation in regards to the training of new staff included in the Part D: Project Plan.
- Amendment of statements in the Part D: Project Plan in regards to the use of face masks.
- Clarification around specific substances used in the Part D: Project Plan.
- Revision of statements made in the Part D: Project Plan.
- Clarification required in regards to the duration of time an animal is under experimentation.
- The recommendation that the information provided in the Part D: 3Rs sections is reviewed and amended to ensure the information is in the most appropriate box.
- The recommendation that information included in the applicants Retrospective Review is also included in the Part D: Replacement box of the application.
- The inclusion of papers in the Part D: Refinement section.
- Additional context required in regards to specific adverse effects in the Protocol Adverse Effects section.
- Further explanation required in regards to animal numbers in the Non-Technical Summary.

The committee recommended changes were made before a draft was submitted to the Home Office

2. Retrospective Reviews
(a) None.

3. Minutes of last meeting 29/05/19
The minutes were approved.

4. Minutes of the AWERB sub-standing committee 07/06/19
The minutes were noted.

5. Minutes of the AWERB 3Rs Committee 05/06/19
The minutes were noted.

6. Matters arising from the minutes and AOB
None.

7. List items of note

Date of next meeting: 31/07/19