Minutes

Date   Wednesday, 29/08/2018
Time   2pm
To     Standing Committee
At     [redacted]
Subject AWERB Standing Committee
Our Ref Doc.UBS.AWERB.29.08.18

In attendance: [redacted]

Scientists in attendance for 1a) [redacted] and 1b) [redacted]

Apologies: [redacted]

1. Project Licences
(a) New licence: [redacted]
The committee discussed the following:
• The recommendation that the information included in the applicant’s presentation in regards to the project purpose and benefits is added to the project licence application.
• Clarification of specific terminology used.
• Further information included in the Part D: Project Plan.
• The addition of specific text around transportation and welfare guarding limits in the Part D Project Plan.
• Further information around the use of monitoring score systems in the Adverse Effects sections.
• Further clarification of end points in the Adverse Effect sections.
• Further information included in the 3Rs Refinement section in regards to specific procedures planned.
• The removal of scientific language or jargon from the Non-Technical Summary. Where this cannot be removed, explanations are recommended.
• Further information included in the Non-Technical Summary to give a clearer picture of the ‘typical experience’ of animals on this licence application.

The committee agreed changes needed to be made.

(b) Amendment: [redacted]
The committee discussed the following:
• The removal of specific names from the application.
• The inclusion of additional wording.
• Several spelling and typographical errors that require amending.
• The addition of anaesthetic codes in Protocol 3.

The committee agreed minor changes needed to be made.
2. Retrospective Reviews
   (a) None

3. Minutes of last meeting 10/08/18
   Minutes were approved.

4. Minutes of the AWERB 3Rs Committee 01/08/18
   After minor changes these were approved.

5. Minutes of the AWERB Named Persons Committee 17/08/18
   Minutes were not available.

6. Matters arising from the minutes and AOB
   - The committee reviewed the updated Embedded Co Contract template. [Name] raised concerns around the wording of specific paragraphs and suggested there were certain considerations missing from this template. [Name] agreed to write a letter listing his concerns that would be reviewed by the AWERB committee. [Name] agreed to take this letter to the next UBS Governance and Strategy meeting.
   - The committee reviewed the update provided by [Name] on [specific update]. It was noted that there were members of the committee who were unsure as to why this had been brought to the committee’s attention. It was agreed that this should come to the next AWERB Committee meeting where more clarity/context could be provided.
   - The committee reviewed the correspondence between ASRU and the Establishment Licence Holder dated 16/08/18. The committee noted that the correspondence stated that ASRU did not expect AWERB committees to write PPL applications, this was the applicant’s responsibility.

7. List items of note

Date of next meeting: 07/09/18