Minutes

Date       Wednesday, 27/06/2018
Time       2pm
To         Standing Committee
At         [redacted]
Subject    AWERB Standing Committee
Our Ref    Doc.UBS.AWERB.27.06.18

In attendance: [redacted]

Scientists in attendance for 1a) [redacted]

Apologies: [redacted]

1. Project Licences
   (a) New licence: [redacted]
   The committee discussed the following:
   • Further information providing additional context around statements of incidence recommended in
     the Part C: Background section.
   • Further explanation around concentrations included in the Part D Project Plan.
   • Further clarity around specific data in the Part D: Project Plan.
   • Examples of the typical experience animals may undergo added to the Part D: Project plan or the
     inclusion of more clearly defined controls in the protocols.
   • More information included in regards to Protocol 17 in Part D: Project Plan.
   • Specific recommendations made by the committee in regards to the Part D: Refinements section.
   • The possibility of providing clearer criteria in the relevant Adverse Effects sections of the protocols.
   • The inclusion of references to scoring sheets and how they will be used in Part E: Protocols.
   • Further revision of the Non-Technical Summary.
   The committee agreed changes needed to be made.

2. Retrospective Reviews
   (a) [redacted]
   The committee discussed the following:
   • Clarity required in regards to the list of references provided and those that contain work that has
     arisen from this licence in Section 2.8.
   • The inclusion of numerical examples and numbers (or percentages) of animals not used in Section
     2.7.
   • Further information provided in Section 3.1.
   • Corrections required in regards to Protocol 1 in section 3.1.
   • Recommendations around severity levels in Protocol 1 if this work were to continue under a new
     project licence.
The recommendation that specific changes be made in Section 3.6 that reflect minimal wastage of animals.

The request that the PPL holder includes a list of all techniques and animal models used in section 4.1.

Further information included in Section 4.3.

Further information regarding numbers and statistical advice received included in Section 4.9.

Reformatting required to ensure all comment explanations appear in the relevant text boxes.

Several typographical errors that require amending.

The committee agreed changes needed to be made:

3. AWERB Annual Report

The report circulated to the committee is a working draft, the final version of which will be presented at the UBGS meeting on the 12th July. One or two sections require further detail. The committee felt that overall this was a fair reflection of AWERB's activities and its processes over the past twelve months. Explanation was provided around overlapping and repetition in regard to executive summary. The annual report layout reflects the tasks assigned to the different committees. Writing the report has highlighted areas of AWERB task duplication which may need looking at again before next year’s report is written. Once finished, a redacted version of the AWERB annual report will appear on the University website.

4. Mid England East Hub business: Non-Technical Summaries (NTSs)

The lead Hub chairs met the Animals in Science Committee (ASC) chair in March. acts as lead for the Mid-England East hub. The University of Cambridge is part of this hub. Part of the purpose of these meetings is to cascade information from the ASC to local AWERBS. Documents circulated to this committee (excluding the UAR document) were originally disseminated by Understanding Animal Research (UAR) based on the same slide set. Agreed minor changes should be drawn to the attention of UAR and once addressed a copy of this document should be circulated to lay members and licensees.

5. Mid England East Hub business: Animals Abroad

has been working with a subgroup (“sub-hub”) of AWERB chairs from the Mid-England East hub on document addressing funder’s expectations that AWERBs would undertake due diligence around animal imports from, export to overseas countries and the sourcing of animal derived products from overseas countries. The collection of documents circulated to the committee were created to highlight and find ways to address the potential issues. reminded the committee that the University of Cambridge also have their own policy documents regarding working with animals abroad and importing tissues, available on the UBS website and agreed to send these to .

AWERB supported the “sub-hub” idea that a letter should be sent to the funding bodies explaining that this is a national issue and also request their advice on how local teams might implement their requirements. The draft documents have been sent to funding bodies as context for the enquiry and for the local hub chairs to share with their AWERBs. will come back to the committee when further information is available.

6. Minutes of last meeting 30/05/18

Minutes were approved.
7. Minutes of the AWERB sub-standing committee 08/06/18
Minutes were approved.

8. Minutes of the AWERB 3Rs Committee 06/06/18
Minutes were carried forward.

9. Minutes of the AWERB Named Persons Committee 15/06/18
Minutes were carried forward.

10. Matters arising from the minutes and AOB
[Redacted] felt that more information could be included in the applicant’s presentation slides to reflect the actual harms to animals rather than just animal numbers. [Redacted] and [Redacted] will review the presentation notes included in the slides sent to the applicants to see if further clarity around the information required could be added.

11. List items of note
None.

Date of next meeting: 06/07/18