In attendance:

Scientists in attendance for 1a), 1b) and 1c)

Apologies:

1. Project Licences
(a) New licence: 
The committee discussed the following:
- Further explanation in the Part D: Project Plan in regards to addressing key questions.
- Further explanation around GA lines in the Part D: Project Plan.
- Amendment of specific paragraphs referencing animal numbers in the Part D: Project Plan.
- Further clarification around the evaluation of work published by others, in regards to specific methods referenced.
- Further explanation required in Protocol 2.
- Information added to the Adverse Effects section of Protocol 2.
- Inconsistencies between the Non-Technical Summary and the 3Rs section in regards to blinding and randomisation.

The committee agreed changes needed to be made.

2. Amendment: 
The committee discussed the following:
- Further clarification required in Part B: Additional Availability in regards to specific procedures planned.
- Amendment of specific sentences in the Part D: Project Plan.
- Removal of specific references that are no longer appropriate in the amended section of Part D: Project Plan as well as the rest of the application.

The committee agreed changes needed to be made before this was submitted via the applicants primary establishment.

3. New Licence: 
The committee discussed the following:
• Further revision of the Part B: Additional Availability section.
• Further explanation in regards to the location of specific procedures planned in Protocol 15 of the Part D: Project Plan.
• Further information in regards to specific procedures planned in the Part D: Project Plan and the recommendation that a commitment to seek improvements in this procedure throughout the tenure of the licence is made.
• Further justification in the Part D: Project Plan in regards to specific procedures planned.
• Further clarity required in regards to husbandry and specific procedures planned.
• Recommendation that alternate methods of administration are considered in regards to specific procedures planned.
• The deletion of specific text in the Part D: 3Rs section.
• Further information around monitoring in the Part E: Protocol Adverse Effects sections.
• Further information and clarity around the administration of substances and at what stage these procedures are planned in the Part D: Protocols.
• The recommendation that the Non-Technical Summary is re-drafted to ensure it is less disjointed and more concise.
• The relocation of the first sentence in the Non-Technical Summary.

The committee agreed changes needed to be made. It was agreed that the next draft of this application would be submitted to appointed members of the committee before it is submitted to the Home Office.

2. Retrospective Reviews
(a) None

3. Minutes of last meeting 07/09/18
Minutes were approved.

4. Minutes of the AWERB 3Rs Committee 05/09/18
Minutes were not available.

5. Minutes of the AWERB Named Persons Committee 14/09/18
Minutes were not available.

6. Matters arising from the minutes and AOB
The AWERB Committee letter due to be submitted to the next UBSGS committee meeting regarding the Embedded Contract template was discussed. [REDACTED] explained how the points raised within the letter would be resolved and that any specific issues around animal welfare were covered by The Animals (Scientific Procedures) Act 1986 (ASPA). The Embedded Company Contract proforma has been updated to a more generic template ensuring it is applicable to all animal units. The original letter no longer needs to be submitted to the UBSGS committee.

[REDACTED] expressed her thanks to [REDACTED] and [REDACTED] for covering her AWERB secretariat duties while she was away.

7. List items of note
None

Date of next meeting: 12/10/18