Date: Friday 19/02/16  
Time: 1.30pm  
Room:  
Subject: Named Persons Committee  
Present:  
Apologies:  
Others referred to in text:  

MINUTES

1. Minutes  
The minutes from 15\textsuperscript{th} January 2016 were approved with minor changes.

2. Matters Arising  
The new NVS role has been offered.

3. Establishment Licence Holder Report  
a) noted the Establishment Licence is being amended.

4. 3Rs Items  
a) noted an speaker for CRISPR technology is available to give talk to the 3Rs committee.  
b) Severe protocols list is in process.  
c) and attended an animal forum meeting regarding training modules and information on the transport of mouse tissue at .

5. Directors Items  
a) discussed the idea of a section on the UBS website being dedicated to the investigation of non-compliances to ensure openness.  
b) noted a change in 2016 grants. To apply for an additional grant contact for the form.  
c) noted old equipment will be replaced as soon as forms are submitted.  
d) requested that unwanted anaesthetic trollies be sent to .  
e) enquired how to replace shared equipment. to look into it.
f) noted there is a system being put in place for Estate Management callouts for units. This will be shared with NPC committee for comment.

g) informed the committee that the new PPL writing groups have been established. These groups will provide advice and support throughout the process. The AWERB handbook, PPL writing guidance and A-Tunes guidance will be distributed to PPL holders.

h) noted there have been many PPL applications to AWERB recently. The next 4 meeting will be planned ahead to minimise delay.

i) and are creating a flow diagram of unexpected adverse effects and deaths for PPL holders.

6. NIO

a) noted the next issue of CamTech Care is being produced. Any ideas and feedback are welcome.

b) Grime posters for mice, rats and rabbits have been distributed. PDF copies are available.

c) The new Whistle Blowing Poster is available.

7. NACWO Issues

a) discussed a non-compliance issue with the committee.

b) queried how to archive old computer records. The committee replied UIS would be able to assist.

noted the use of Bi-OO-Cyst, which is DEFRA recommended for the control of Coccidia. Bi-OO-Cyst contains P-CHLORO-M-CRESOL 25% 2-Butoxyethanol, Acetic acid, Benzenesulfonic acid, 4-C10-13-sec-alkyl derivs. It does require protective clothing to use as it can cause skin burns when neat. All cages and pens were sprayed with Bi-OO-Cyst, left for a few minutes, and rinsed with clean water prior to being put through the rack washer. Failure to rinse causes excessive foaming. It was used for 5 weeks, during which time it replaced the usual disinfectant. All walls, floors and surfaces were disinfected. All screening results since have been clear. plans to repeat the disinfection with Bi-OO-Cyst in a couple of months to ensure elimination of the Coccidia infection.

8. NVS Issues

a) None.

9. Training Centre Issues

a) noted A-tunes training is on 22nd February at 9am. The user guide for NACWOs will be circulated soon.

10. Any other business

a) attended the animal forum meeting at regarding archiving. Contact and for more information.

b) IAT non tail handling workshop will be on 29th June at

c) IAT social on 15th March

d) noted there have been problems with training certificates. to send names to

e) and Deputy Directors to meet to discuss SOPs.