



Minutes

Date Thursday, 06/02/2025

Time 9:30 AM

To Non-Reg Committee

At Virtual, MS Teams

Subject AWERB Non-Regulated Procedure Request Committee

Our Ref Doc.UBS.AWERB.06.02.25

In attendance: [REDACTED]

Apologies:

Minutes: [REDACTED]

1. Non-Regulated Procedure Requests

(a) Surname: [REDACTED]

The committee discussed the following:

- Completion of the repeat request box.
- Further amendment of Section 13.2.
- Specific wording requires amending in Section 17.
- Further review of the answers given in Section 20 to ensure the language is not too technical for a lay reader to understand.
- The removal of specific wording and further detail regarding specific procedures planned in Section 22.
- Further clarification required for the answer given in Section 23.
- The removal of specific references in Section 23.
- The removal of any new sections added in Section 25.

The committee reviewed the request and agreed the non-regulated procedure request would need to be amended before it would receive ethical approval.

(b) Surname: [REDACTED]

The committee discussed the following:

- Completion of the repeat request box.
- The inclusion of specific facilities full address in Section 5.
- The inclusion of an end date for the work in Section 7.
- Further clarification regarding specific rooms planned for use and further justification for the movement of animals in Section 9.
- Amendment of section numbers from 10 onwards so they are correct.
- Further information regarding rooms the animals will be housed in in Section 11.
- Further clarification regarding the funding in Section 13.
- The inclusion of specific animal numbers and life stages for specific procedures in Section 14.
- Specific wording requires amending in Section 15.2.



- Specific wording requires amending and further clarification as to whether a separate application will be submitted for specific work in Section 15.3.
- Further review of the answer given in Section 23.
- The inclusion of further information regarding the scientific background and the removal of specific references and any technical language in Section 24.
- The inclusion of an answer to Section 25.
- The inclusion of further information regarding specific animals if they are included in the request in Section 26.
- Further clarification of specific wording and further information regarding specific procedures in Section 26.

The committee reviewed the request and agreed the non-regulated procedure request would need to be amended before it would receive ethical approval.

2. Minutes of last meeting 23/01/25

The minutes from the previous meeting were approved.

3. Matters arising from the minutes and AOB

The committee discussed the final proposed changes to the Non-Regulated Procedure template. Once these have been completed the template will be signed off for use.

Date of next meeting: 13/02/2025