Animal Welfare and Ethical Review Body
Un-confirmed Minutes of the 3Rs Sub-Committee Meeting
held on 5 October 2015 in the

Present:

Apologies:

TITLE

The meeting commenced by an introduction from about his background relevant to his appointment to Chair of the 3Rs sub-committee.

1. Minutes of the previous meeting
The Minutes of the meeting held on 01/09/15 were approved with minor changes and signed by

2. Matters arising from the minutes of the previous meeting
a) Following the meeting on 10/09/15, met with on 23/09/15 to discuss the points raised by the committee. assisted in the calculation of the final number of animals, number of drugs being used and the experimental design. will be required to rewrite aspects of the license which will be sent to . Following 3Rs approval, these will be submitted to AWERB.
b) brought forward specific issues to be discussed as suggested in the last meeting.
   i) There is scope for improvements in the large primate facility as insufficient space may be contributing to increased incidents of fighting.
   ii) Dose volume guidelines (for administration) are not sufficiently detailed and should ideally to address the routes used, volumes and frequency of doses.
   iii) Methods to educate and incentivize users to minimize the use of Tamoxifen due to the adverse effects should be explored.
   noted that sub-groups could be created to discuss the issues in more detail. suggested consulting the national 3Rs guidelines when creating University guidelines.

3. Retrospective Reviews
a) The committee discussed the process for retrospective reviews and agreed they should be asked for in the penultimate year of a license. This recommendation will be passed to
AWERB. It was agreed that the feedback from this retrospective review would help users plan their new license, including the 3R content and measures.

4. Project Licence Applications  
a) suggested that a short explanation of the 3Rs committee be distributed to Project Licence Holders to explain the process and the function of the committee. It was agreed that current and prospective Project License holders should be informed that the 3Rs sub-committee is a resource that can be utilized for advice and guidance when planning new applications.

5. 3Rs Information and Reports  
a) noted the Grimace scale report, an NC3Rs 2010 publication, it is to be circulated throughout the facilities.

6. Minutes of NPC meeting held on 24/07/15  
a) The committee agreed the minutes of the NPC meetings would only be discussed when a 3Rs issue needed discussed. Otherwise the reports would remain for information only.

7. Any Other Business  
a) noted that several non-regulated application forms have been submitted. These will get approval from the NVS’s, NACWOS and User groups. An application has been submitted for provision of tissue which seeks 3Rs approval. The application has shown they have greatly reduced the number of tissues needed from previous applications.  
b) To plan for occasions when may not be able to chair a meeting, was nominated and appointed as Deputy Chair of the 3Rs sub-committee.  
c) was nominated and appointed as Secretary of the 3Rs sub-committee.  
d) It was agreed that future meetings would start promptly as scheduled. This may require coordination with meetings of the AWERB committee.  
e) It was greed that the frequency of the 3Rs sub-committee meetings would be reviewed in due course in order to ensure that a significant number of items were discussed in every meeting, while ensuring that the frequency was enough to ensure project license applications and related 3Rs matters were not delayed.

8. Action Points  
• to email regarding rewriting aspects of the project license.  
• to discuss with about the large primate building and his suggestions on how to improve the situation.

Date of Next Meeting  
Monday 2nd November 2015, 3pm.