

Date: Friday, 21/07/23

Time: 1.30pm

To: Committee Members

At: [REDACTED]

Subject: AWERB Operations Committee

Attendees: [REDACTED]

Apologies: [REDACTED]

Minutes: [REDACTED]

Mentioned within text: [REDACTED]

1. Minutes

Minutes from 23rd June 2023 were agreed as a true record.

2. Matters Arising

There was a query over the previous minutes where there is a comment about the schedule 1 training and assessing having to be performed by [REDACTED]. There was a query whether it had been decided that if they had an animal technician background and if we were happy for them to go ahead.

Home office compliance form, [REDACTED] has had [REDACTED] comments, and this has now been submitted to ASRU and awaiting feedback.

Colony Management transgenics meeting [REDACTED] heads up the group so would be the best person to feedback. The meeting did take place.

3. Establishment Licence Holder Report/Update

[REDACTED] has been looking into senior checks and gathering information and will feedback information once this is complete.

[REDACTED] will be away for some time so [REDACTED] has been added to the Establishment Licence for the [REDACTED] and [REDACTED] added to the areas that [REDACTED] covers whilst [REDACTED] is on Maternity leave.

The application on ASPEL for [REDACTED] to be NIO has been made as she has successfully completed the course.

4. What is happening in your unit?

a) What is happening with animals in your unit?

██████████ is almost cleared. There are still two ponies at ██████████, these will be able to be rehomed. And there might be a new study group coming in near Christmas. There were queries around the containment of GM virus.

There was talk around PIL holders being signed off for procedures, but the licence hasn't been amended yet for Equine Herpes Virus.

██████████ have several ongoing maintenance issues ██████████ will take this forward.

██████████ are doing an outreach programme and want to bring a group of 20, 13–18-year-olds and two groups of 12, 12–16-year-olds to ██████████. There was a conversation around what would be needed to be organised to allow them in. The schools should be responsible for adult to student ratios. They will just be allowed to see the fish and the birds.

There have been several microchip injuries in ██████████ over the last 10 days. There was a conversation around the reasons for this and the suggestions that have been made to the group.

██████████ has circulated post-operative guidance sheets from the surgery tech meeting.

There will be lamprey at ██████████.

b) What is happening with staff in your unit?

There has been an influx of ██████████.

██████████ are a service technician down.

██████████ are a staff member down.

██████████ mentioned that ██████████ is with the frogs now that ██████████ is no longer there. ██████████ is currently covering the NACWO post but soon ██████████ will take over as NACWO for the frogs and some of the fish facilities.

██████████ is still running HR. There are now temp to perm staff available, ██████████ has space for some at ██████████. There are now eight posts available. ██████████ are doing some recruitment for us.

c) What is happening with researchers in your unit?

██████████ should be finishing their study with the mice at ██████████ around October time. The ██████████ PPL is due to expire in 6 months. There was an enquiry from ██████████ regarding the ██████████ rabbit study but there are not enough staff available, it would be 40 rabbits for an immunisation study.

There are 3 new students starting in ██████████ in October and new monkeys have been requested for them. Currently there are no rodents, but some rat work is likely to start in September and there are currently two project licences going through, both with rodents.

5. Overview of RCA's and SC18's

RCA sessions are now being recorded to make note taking more effective. People are being told that they are being recorded. The recordings will be deleted after the notes are typed up.

There have been 50 condition 18's since the last meeting. The commonalities are microchips, IP injections and animals found dead.

6. Non-regulated Procedures

■■■■■■ ■■■■■■ - To remove 'cessation of circulation', describe this information in more detail and remove 'Culled or'.

7. Biofacility Infrastructure

There are certain issues at ■■■■■■ with disrepair such as peeling paint, flooring coming up, plaster coming off the wall and work that still needs to be done in the aviaries as foxes and badgers are getting in. The surveyors have been in to have a look but are now not responding to attempts to contact them. The work needs to be completed before the students return in October. ■■■■■■ suggested putting in a minor works application and will speak to the surveyors to find out what the issue is.

The building works at ■■■■■■ are continuing. There are concerns that the lights that are currently used in the facility are part of the fluorescent lighting ban.

8. Health and Safety (RA's, COSHH)

The UBS safety officer post closed yesterday.

9. Training and Competencies

It is now the end of term.

10. Any other business

The July newsletter will be circulated soon. Let ■■■■■■ know what you think of it and what you would like from the newsletter. Hard copies can be provided for tea rooms if requested.

The LASA Guiding Principles for Named People has been revised and updated.

In November the 60th anniversary of LASA conference ■■■■■■ has been invited to chair an NIO workshop and ■■■■■■ will be chairing an NVS workshop.

■■■■■■ happy to help with designing technician posters if help is needed.

3R tools has been updated on website.

■■■■■■ will carry on visiting the facilities over the next few weeks.

Date of next meeting: Friday, 18th August 2023, in person, Group 2