

**Date:** Friday, 21/06/21

To: Committee Members

**Time:** 1.30pm

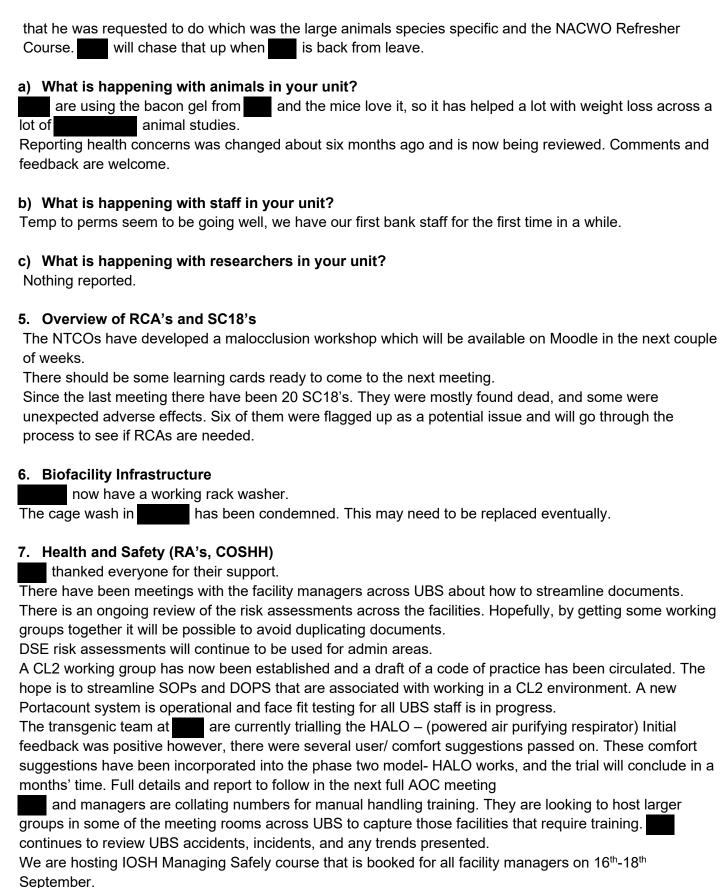
# **Minutes**

At: Held virtually using MS Teams
Subject: AWERB Operations Committee
Attendees:
Apologies:
Minutes:
Mentioned within text:
1. <b>Minutes</b> The minutes from the meeting on 24 <sup>th</sup> May were agreed.
2. Matters Arising None.
3. Establishment Licence Holder Report/Update  The have had two room changes.  had some room changes which were completed after some comments.  The NACWO change has been completed, is a temporary NACWO replacing noted a technical amendment to some pens that were not listed as being for long-term holding that has been completed.  The Concordat annual report is complete, and the survey was submitted this morning.  We have heard that there will be three inspectors attending for the facilities audit next week. They will be visiting and interviewing the NTCO's.
4. What is happening in your unit?  The new management structure is in place at the control of the interim Manager. It is the Deputy Manager, is the Transition Manager. There was a query about whether the has the done the training





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There are discussions with the Safety Office about creating a bespoke manual handling training to support UBS facilities.

is looking at incorporating the use of the HSE body mapping tool and ergonomics presentation to focus on how we can reduce muscular skeletal disorders across UBS. The key contact list for AssessNet has been updated. It is happy to help with any queries. The suggested timeframe for reporting simple incidents (e.g. simple cuts, no biological hazard) is 1-2 weeks. For more complex incidents (e.g. involving machinery, a contractor) the suggested timeframe is 3-4 weeks. For serious incidents (e.g. person almost trapped in an autoclave; a serious injury involving an animal +/- biological hazard), there should be a regular update within the investigation section (every 2 weeks) and the investigation and root cause analysis should have been conducted and completed after 3 weeks. Paper documentation for the latter incidents will take some time to gather (especially if RA needs to be reviewed). If required these can be submitted after 6-8 weeks.

### 8. Training and Competencies

There is a new page on Moodle with a UBS and researcher assessors list. Once has been given permission, NACWOs and assessors will be given access to the page. Researchers have been letting know if they no longer use techniques which has been helpful as this has meant they could be removed from MCMS.

Train the Trainer on 6<sup>th</sup> August and Nominated Assessor on 15<sup>th</sup> August are both in person courses. There is a UTG Trainers' Day on 26<sup>th</sup> September in Bristol which is based around 3Rs and CPD training. will have the poster distributed.

There was a query regarding the DOPS not matching the competency levels and the wording on MCMS. There is a drop-down menu to choose the option for further training needed and more practice needed.

and to discuss making MCMS clearer.

#### 9. Any other business

Improvements are being made on how to record animals that are fostered on MCMS. The improvements will be released in August.

The upgrade that should have happened on Monday has been pushed back and will now be on 1<sup>st</sup> July, 4pm to 6pm.

The PST training is now ready to roll out.

The NVS and NIOs have already completed a session that went well. NACWOS to look out for sessions to be booked on, they will be contacted.

The Colony Management group has had two meetings. There was an external speaker that highlighted the fact that the pre-weaning death rate in rodents is probably a lot higher than we think it is.

The second speaker gave lots of tips about doing post-mortems in pups to try and find out if they were born alive or stillborn.

The third speaker was discussing vocalisation along with the theory that newborn pups make a certain frequency of noise and whether, long term, it might become a 3Rs way of assessing birth without going into the cage. The recordings are on Moodle. In the meeting yesterday there was a discussion about mouse passports and whether they'll be useful.

Please let know whether you will be attending the summer BBQ on 9<sup>th</sup> August.





# **Minutes**

Well wishes and thank you were extended to who only has one meeting left before retirement.

Date of next meeting: Friday 19th July, in person, Group 1

