



**Date** Friday, 21/01/2022

**Time** 1.30pm

**To** Committee Members

**At** Held virtually using MS Teams

**Subject** AWERB Operations Committee

**Attendees:** [REDACTED]

**Apologies:** [REDACTED]

**Minutes:** [REDACTED]

**Mentioned within text:** [REDACTED]

#### 1. Minutes

**Section 9;** from the meeting in December 2021. [REDACTED] will also be giving a talk at CAST (Cambridge Academy for Science and Technology). **Section 7;** The training is not mandatory for animal technicians but is likely to be in the future. This information was not about module 6.3, this was about a specific module for function C.

#### 2. Matters arising

None

#### 3. Establishment Licence Holder Report

None

#### 4. Licensing update; SC18; legislation; welfare issues; Home Office inspections

HOLTIF meeting held week beginning 17<sup>th</sup> January, which [REDACTED] and other UBS HOLC's attended. There is still no update regarding SC18 wording or advice. There are several HO inspectors leaving their roles. A number of establishments have had their HO audit already, it has been reported that it is extremely thorough, and some establishments have only been given 2 weeks' notice. [REDACTED] and a team of staff are preparing documents in preparation for this inspection. There have been 13 SC18 reports since the last meeting. PPLh [REDACTED] had 12 reports in total of which 7 were repeat incidents due to rapid tumour growth exceeding the 10% body weight limit. ROPs are going well, PPLh's report that process is slow but good on ASPeL

#### 5. Non-regulated procedures

[REDACTED] – No Comments.

The committee were reminded to use the correct forms when submitting Non-regulated procedures, the correct versions are on the UBS website.

#### 6. Discussion of animal production, care and use; animal accommodation; animal health issues; animal models; animal transport; health screening

Animal transport documents were circulated prior to the meeting. There are concerns that transporting animals using 2 members of staff is going to be difficult when some staff work on their own. There is a group at [REDACTED] that have concerns as they work at weekends where there will not be the staff available to transfer animals using 2 people. They raised the issue that they often need to transfer liquid nitrogen between facilities and only use 1 person to do that so why do they need 2 people to transfer animals. [REDACTED] is in discussion with the group to resolve the issue. There has been a security alert regarding [REDACTED]. People from the beagle animal rights campaign have started following their vans, photographing the number plates and distributing this information on line. This issue is directly related to their transport of beagles but there is a small risk they may follow a van to UoC. Staff should be aware of any other vehicles with people in with cameras shadowing [REDACTED] vans, any concerns contact University security.

## **7. Good practice; training and competencies**

[REDACTED] has requested a list of names performing schedule 1 procedures. If anyone has any staff performing schedule 1 procedures that is also currently studying their level 2 IAT, please could [REDACTED] be informed. This should also cover them for all the elements for function C, which will mean they don't have to take Module 6.3. This module is now on Moodle if anyone needs to do this please contact the training centre. The issue regarding PIL practical forms from the previous meeting, and whether 1 or 2 people are needed to do the assessment, is still being considered. Everyone is now on MCMS and Camtral is no longer in use. There is a new refresher course on Moodle and this is currently only directed at PPLh's and is also available externally. Additional content needed in the training for PPLh's will be added soon, as will species-specific content. [REDACTED] asked if paper records are still needed to record training, [REDACTED] confirmed that all information could now be added straight on the MCMS. [REDACTED] thanked [REDACTED] for all of their work on transferring all the data from Camtral to MCMS. [REDACTED] asked if cage wash training records can now be kept on MCMS, [REDACTED] confirmed she is cross-referencing Camtral and MCMS to make sure all staff are on MCMS this will include cage wash staff training. Contract staff will also be included on MCMS.

## **8. Staffing; management and operation processes**

### **9. 3Rs; rehoming; outreach and openness**

CAST event at the UTC has now taken place. Good overall turnout and engagement. '3Rs enquiry list' is now active, all PPL and PIL holders, NVS and NACWOs have been automatically uploaded to the distribution list. If you would like to be added /removed from list, please contact [REDACTED] or [REDACTED]. RSPCA – Animals in Science - 'Focus on Fish' online event on Wednesday 23<sup>rd</sup> February, 11am - 16:15. There is also a call for poster submissions, specifically those highlighting refinements for fish in research. If you would like to register your interest in attending the event and to find out more please contact [REDACTED]. RSPCA – Animals in Science – Hosting a 1 day UK 'Focus on Severe Suffering' meeting in association with University of Manchester on 20<sup>th</sup> April. More details to follow. [REDACTED] reported that [REDACTED] users are actively using the 3R;s enquiry list and have found it extremely useful. [REDACTED] and [REDACTED] recently inspected premises for rehoming sheep and chickens, the visit was successful, and they will be rehomed in the coming weeks. [REDACTED] and [REDACTED] visited [REDACTED] to speak with students on the animal management course with a view to start taking work placements. If any facility managers are interested in taking a work placement student, please contact [REDACTED] directly. [REDACTED] reported that in April there will be rabbits available for tissues, he will be sending this information to the 3Rs enquiries list.

### **10. Any other business**

User group meeting agenda's. [REDACTED] confirmed that NACWO's are user group secretariats that circulate meeting information for user groups. UBS administration staff take minutes and circulate meeting invites, they have no other involvement. If meeting invite distribution lists are not up to date, updated information needs to be sent to UBSCO. [REDACTED] queried where on the agenda items can be and if they can change. [REDACTED] confirmed that User Group agenda items are set in the terms of reference the same for all, and subject matters will be discussed at each point. A separate 3Rs report will not be generated as 3Rs are included in the NIO report and discussed in the meeting by all. [REDACTED] discussed how useful the recent RCA reports have been and recent issues have been reported due to people drifting away from SOP's and the importance of re reading SOP's periodically. [REDACTED] discussed the [REDACTED] announcement, the University of Cambridge is

continuing with its recommendation of wearing face coverings indoors. The University is continuing with its plan for agile working and some guidance will soon be distributed.

**Date of next meeting:** Friday 25<sup>th</sup> February 2022