



Date Friday, 20/01/2023

Time 1.30pm

To Committee Members

At [REDACTED]

Subject AWERB Operations Committee

Attendees: [REDACTED]

Apologies: [REDACTED]

Minutes: [REDACTED]

Mentioned within text: [REDACTED]

1. Minutes

The Previous minutes were approved. It was requested that initials are used within the text rather than full names. [REDACTED] was not added to the mentioned within text list.

2. Matters arising

[REDACTED] introduced new staff members in the central office [REDACTED] asked the committee to introduce them self to the new staff. [REDACTED] gave an update about counting pups and will be circulating a document about this next week. [REDACTED] has also emailed [REDACTED] to ask if this can be included in the next colony management meeting. [REDACTED] has only heard from one person regarding the suggestions for reducing Malocclusion. Please can everyone get their ideas to [REDACTED] as she is going to run a Malocclusion workshop once all the information has been received and collated. Paper study plans will be kept on the UBS website. [REDACTED] need access to the K drive as she cannot currently get on it. [REDACTED] asked if the base change SOP is complete. A copy needs to be sent to her. [REDACTED] is going to contact [REDACTED] to see of this is complete.

3. Establishment Licence Holder Report/Update

At a recent HOLTIF meeting it was confirmed that the policy functions and ASRU are now separated. The HO are slowing down the pace of the programme of change. They are trying to have clearer Communications. More inspectors have been employed and they have employed an engagement lead and they have adverts out for three more inspectors. There are currently 26 inspectors in total. Primary communications will be with the ELH and the HOLTIF.

4. What is happening in your unit?

[REDACTED] asked if anyone had any comments about the surgery tech group minutes that were circulated. The first colony management group meeting is at 2pm 23rd February. There was a new flow switch put in on [REDACTED] at [REDACTED] it is working and it has been requested that they be installed throughout the building. [REDACTED] has a meeting with [REDACTED] next week.

a) What is happening with animals in your unit?

[REDACTED] gave an update about terms used for milking/squeezing/massaging the frogs and whether it is or isn't regulated. There has been a SC18 from the [REDACTED] group. Mice had been irradiated and were struggling to get to the auto watering system. It was suggested the as a refinement they would like to introduce the water pouches to the cage at an earlier stage. [REDACTED] gave an update on the changing of diets for the fry. Since the change survival rates have gone from around 40% to 85%. The diet that has been given to adults has

also been changed which has resulted in less deformities when the fry are grown. The fin clipping process has been changed. The fish are now put on fin clipping trays.

b) What is happening with staff in your unit?

Staff at [REDACTED] have been putting surplus apples in a fruit dryer and making apple crisps for the marmosets. [REDACTED] are one member of staff down.

c) What is happening with researchers in your unit?

[REDACTED] researchers have been checking incubator temperatures daily and have been completing the recording book.

5. Overview of RCA's and SC18's

Previously the HO advised they would wait for us to send completed reports to them before they respond with a final outcome, to ensure they have all the facts to make a full and accurate assessment.

Recently, there have been a few occasions of delayed RCA sessions and the HO have then replied with outcomes before receiving the full report. To counter this, we will always endeavour to run the RCA session within two weeks of being notified, with an aim for the completed report to be submitted within 3 weeks. If we are likely to be longer than this we will advise the HO of our expected timelines. Can any reports please be sent to [REDACTED] There have been 10 SC18 since the last meeting. None have been repeats.

6. Non-regulated Procedures

[REDACTED]

- Is this a repeat request with a different name?
- How will animals be identified? If housing animals in groups of three, do they require identification?
- Killing by schedule 1; adult rats - confirm or amend the response given

[REDACTED]

- No comments

[REDACTED]

- Could work be undertaken using surplus stock animals
- Will animals be individually or group housed
- Source, amount and duration of funding for this project. Complete this answer with amount and peer review answers.

[REDACTED]

- Could work be undertaken using surplus stock animals?
- How will animals be identified? Please provide an answer or N/A to this and the next two questions.
- Source, amount and duration of funding for this project. Is it possible to provide [REDACTED] as a source, add this name, amount and duration to ensure the facility is funded?

7. Biofacility Infrastructure

[REDACTED] reported that he has been experiencing a lot of rudeness when speaking with [REDACTED] staff. [REDACTED] has no maintenance support at [REDACTED] is going to look in to this. There is a rat infestation within the grounds of [REDACTED]. Please continue to update [REDACTED] if you have any issues. The [REDACTED] cage wash is not open yet. Redecoration begins at [REDACTED] next week. [REDACTED] serviced the anaesthetic rig at [REDACTED] and it failed. They are unable to get hold of the part due to the age of the equipment.

8. Health and Safety (RA's, COSHH)

No updates

9. Training and Competencies

There are seven new courses scheduled for the free place Assessors course. Please make sure that when staff attend the assessor's course they know that they will be expected to assess staff within their facility and the people that are applying are the most appropriate for the training. The course is being streamlined to make it more Cambridge relevant. A maximum of 12 people can attend. The NACWO refresher course has been given 24 CPD point from IAT. [REDACTED] will be sending a follow up email reminding people that the

Training Centre is there to support people with any training needs or questions. [REDACTED] asked how she can be reassessed on birds as she is unable to practice. [REDACTED] said she would discuss this with [REDACTED] to see if the assessment due dates can be changed on MCMS

10. Any other business

[REDACTED] asked if a document be created that lists all of the different mailing list addresses.

Papers of interest;

- Aggression in group-housed male mice
- Getting a handle on rat familiarization
- IV Training Poster Final Dec 2022

Date of next meeting: Friday 17th February 2023 Group 2. In person at [REDACTED]