



Minutes

Date Friday, 18/10/2019
Time 2pm
To Committee Members
At [REDACTED]
Subject AWERB Operations Committee

Attendees:

[REDACTED]

Apologies:

[REDACTED]

Mentioned within text:

[REDACTED]

1. Minutes

The previous minutes were approved after some changes

2. Matters arising

[REDACTED] raised the topic of the recent video footage released from a [REDACTED] research facility and expressed his concerns about the content. It was suggested to the committee that we think about producing our own video to show how the [REDACTED] perform surgery.

[REDACTED] would like it to show how professionally our work is carried out and the level of care shown by the staff towards the animals. [REDACTED] asked if we could also consider being more open about our studies with Macaques? [REDACTED] mentioned that [REDACTED] and [REDACTED] have already been open with their Macaque facilities.

3. Establishment Licence Holder Report

[REDACTED] discussed an issue around animals that have been entered into a procedure that should not have been. [REDACTED] reminded everyone that it is the licence holder's responsibility to make sure animals entering into a procedure are in a fit condition to do so. If anyone sees this please report it.

[REDACTED] raised a recent compliance issue reported after animals had been moved to another room and technicians communicated between themselves that the animals would need to be checked over the weekend, which they were without any concerns, but when it came to



Monday they were not checked and were left unchecked for 2 days. There were no food and water issues. The staff have apologised and admitted their mistake. [REDACTED] is now the HO inspector. [REDACTED] said [REDACTED] is being very responsive.

[REDACTED] is working closely with the HO on the standard templates for project licence applications on ASPeL.

4. NACWO Reports

[REDACTED] commended [REDACTED] on the award she won for her Xenopus poster. The poster has been a huge success in the [REDACTED].

[REDACTED] would like to organise a meeting to discuss the [REDACTED] & Study plans and the best way to advise the researchers as the facilities using the [REDACTED] are all very different. [REDACTED] and [REDACTED] would like to have a better understanding of how the system works. [REDACTED] raised a concern about not getting notifications when a study plan has been submitted. [REDACTED] said this would not be something that is currently possible as the system is linked to everyone so it would be very difficult to tell the system the correct person to send a notification to. [REDACTED] suggested changing the name of study plans to experiment plan. [REDACTED] said this is something that may be possible if everyone using the system were agreeable to the change.

5. Directors Report

[REDACTED] informed the committee the [REDACTED] is now through his probation. A FOI has been requested for a swimming test but we don't currently have any happening at the [REDACTED] so we were able to supply a nil response. [REDACTED] suggested putting an FOI link on the [REDACTED] website, [REDACTED] agreed. [REDACTED] said there are a lot of new project licence applications on ASPeL. [REDACTED] is making the project application drafting course more detailed. If anyone would like to Attend, please let [REDACTED] know, the next course is on 19th November 2019 and the following one is on 3rd December. [REDACTED] is in discussions with [REDACTED] about organising a meeting on 12th November to discuss study plans and there will also be an opportunity to talk about project licences if you have any concerns. The HO are not going to issue any guidance on the use of new ASPeL. The HO are still working on the GA fish and the GA rodent protocols.

[REDACTED] informed the committee that herself and [REDACTED] are still struggling to complete the PIL reviews. [REDACTED] staff are not responding with the correct information or not responding at all. [REDACTED] still not being updated and we are often being told that staff don't have training records. [REDACTED] reminded everyone that the HO have advised us that if a species or a category have not been used in the last 5 years it is to be removed from a PIL. [REDACTED] asked [REDACTED] to send an email to staff saying that if they do not ensure their [REDACTED] is updated by the end of the year their licence will be suspended. This is to be sent to [REDACTED] staff only. [REDACTED] reported that the last animals will be moved out of [REDACTED] the week commencing 4^h November 2019.

6. NVS Report

[REDACTED] told everyone that she attended a recent [REDACTED] meeting and there was an interesting paper on fish welfare and fin clipping. [REDACTED] is compiling photo evidence of fight wounds on mice for a severity poster which will include a scoring system for [REDACTED].

7. Training Centre Manager's Report

In the training centres absence [REDACTED] informed the meeting that there are still several members of our staff who still have not updated their [REDACTED] account. The date for the next assessors meeting is 3rd December



2019. [REDACTED] distributed some posters for the service tech course. The [REDACTED] course is being held on 4th & 5th of December please email [REDACTED] with names of people who would like to attend. Interviews for [REDACTED] maternity leave will possibly start taking place next week. The committee were reminded that if they wish to use a DOPs from the [REDACTED] website please let the team know so it can be transferred on to a [REDACTED] template. Nominated assessors course is being held on 25th February 2020. Train the trainer course is being held on 29th January 2020

8. 3Rs/Outreach/Openness/Report

[REDACTED] has been in discussion with [REDACTED] about the Human Tissue Act and making sure that the Project Licence holders are adhering to it. The most recent [REDACTED] issue contains the winning photos from the competition.

[REDACTED] is about to submit an entry to be a 3rs champion for work [REDACTED] has been involved in at [REDACTED] on the cage cleaning frequency.

[REDACTED], [REDACTED] & [REDACTED] are in the process of submitting the application for the [REDACTED] in March 2020. The theme is Vision, [REDACTED] has sent an email asking for volunteers.

9. Any other business

[REDACTED] asked everyone to please check their PIL if they are amending it as ASPeL is having a few issues. [REDACTED] informed everyone a recent external inspection by [REDACTED] resulted in a Grade A review, [REDACTED] commended all of [REDACTED]. [REDACTED] told the committee that the [REDACTED] is looking at grades 1-3 and considering employing those grades under different contractual conditions to enable the [REDACTED] to support staff in a more positive way. [REDACTED] is being renamed as [REDACTED].

10. Discussion Topic/Presentation

Date of next meeting: 15th November 2019