1. Minutes
The minutes were approved.

2. Matters Arising
   noted six requests for retrospective reviews have been sent out with a deadline of 2 months to respond.

3. Retrospective Reviews
   
   (a)  
   This licence has additional availability at the University and has been considered by the MRC AWERB committee.
   - Requested more information about mosaicism observed in the Cas9 KO line
   - The figures should be amended in Appendix 1 Table 1a
   - Further information on the biobank would be helpful
   - The committee queried where the equation quoted on page 11 came from

   (b)  
   This licence has not been used since being granted in 2012.
   - The committee asked for further information about the events leading up to the writing of this licence and why it was never used.

   (c)  
   This licence will expire in November 2017 but writing has not yet commenced for the new licence.
   - The amount of protocols not used in this licence and number of estimated animals
should be considered for the new licence

- The committee advised enough time should be taken when submitting the new licence to allow it be considered by both the 3Rs and Standing committees before being submitted to the Home Office
- The numbers should be corrected in Section 3.1, protocol 11
- No reference to randomization or blinding has been made in Section 4.9. The committee suggest this section is added to, to explain how these two principles apply

(d) [Redacted]
- withdrew from the meeting and chaired this agenda item
- The committee asked if [Redacted] would mind if a redacted version of his retrospective review and condition 18 reports were placed on UBS website
- The retrospective review contains a couple of typographical errors which should be amended

4. Project Licence Applications
(a) [Redacted]
- This licence involves the use of special species and work undertaken under a severe protocol
- The committee discussed the interpretation of the endpoint. It was suggested that changes to the working are made with the assistance of an NVS
- In Part E, the wording should be amended to make it clear treatment will be given in collaboration with advice from the NVS

5. 3Rs information/reports
- NACWOs have been notified of the NC3Rs mouse handling poster which has just come out and has been ordered
- [Redacted] noted progress is underway organising the BrainFest stand

6. Minutes of NPC meeting*

7. Any Other Business
- [Redacted] is reviewing a paper written by [Redacted] and suggested sitting down with another member of the committee to discuss. Numbers used being published in journals was discussed.

Date of next meeting: Wednesday 5th July 2017.

* Items for information only unless un-starred by committee member